

Last updated: 2 Sep 2009

Autumn Term 2009 69 days	MONDAY 8.30 Full Staff Briefing Year 11 Assemblies House activities	TUESDAY HOD, HOY Year 10 Assemblies	WEDNESDAY 8.30 House staff / Dept Briefings Year 9 Assemblies SLT Meetings HOY DT	THURSDAY Yr 8 Assemblies Parents Evenings	FRIDAY 8.30 Full Staff Briefing Year 7 Assemblies SLT DT
	31 Aug	1 Sep	2 Sep Inset day Full staff meeting – 3:30	3 Sep Year Assemblies	4 Sep SLT DT
SLT Assemblies	7 Sep Anti-Cervical Vaccine Presentation for yr 8 – 6pm – Mma Pastoral Induction new staff – 3:30 MLE	8 Sep HoD	9 Sep	10 Sep	11 Sep SLT DT
HOY Assemblies Dept Meetings	14 Sep RAF Motivational Day - VDa SENCO Induction new staff – 3:30 JC	15 Sep Literacy Link Meeting – SBa GSA AGM – 7pm	16 Sep Careers Day – Yr10 & 11 - DB Yr 7 CATS - JH	17 Sep Yr 9 CATS – JH St Martin Roadshow - TBi	18 Sep SLT DT
Tutor Assemblies	21 Sep H&S Meeting – MH Governors – SF Learning Induction new staff – 3:30 CS	22 Sep HoY	23 Sep Cardwell School Photos (SF) Grands Vaux Roadshow - TBi	24 Sep CATS Catch Up – JH	25 Sep SLT DT
Tutor Group Assemblies	28 Sep	29 Sep Year Team Springfield Roadshow - TBi	30 Sep Open Evening	1 Oct	2 Oct SLT DT Staff Social – 7pm
SLT Assemblies	5 Oct H.P.V injections Yr 8 – Mma CP induction new staff – 3:30 JM St John Roadshow - TBi	6 Oct	7 Oct Inset Twilights – 3:30 – 4:30	8 Oct Yr10 Evening - DB	9 Oct SLT DT
HOY Assemblies	12 Oct Prov Poetry Slam Yr 9 – VO Governors Sub-Committee – SF Yr 7 Interim Reports online Trinity Roadshow - TBi	13 Oct Prov Poetry Slam Yr 9 - VO	14 Oct	15 Oct 16+ Parents Evening - DB	16 Oct SLT DT
Tutor Assemblies	19 Oct St Saviour Roadshow - TBi (TBC) Dental Scheme Audit - MMA	20 Oct 16+ Parents Evening at Hautlieu - DB HoD	21 Oct	22 Oct	23 Oct Yr 7 Interim Reports - Posted SLT DT
HALF TERM	26 Oct	27 Oct	28 Oct	29 Oct	30 Oct
Tutor Group Assemblies Dept Meetings	2 Nov Y8, 9, 10, & 11 Interim Reports online	3 Nov	4 Nov Inset Twilights – 3:30 – 4:30	5 Nov	6 Nov SLT DT
SLT Assemblies	9 Nov	10 Nov HoY	11 Nov	12 Nov Yr 7 Settling In Evening	13 Nov Yr 8, 9, 10 & 11 Interim Reports Posted Maths Modular GCSE – Yr11 SLT DT

HOY Assemblies Hautlieu/Highlands Induction Taster - DB	16 Nov 16+ Open Morning H.P.V injections Yr 8 – MMA Governors - SF	17 Nov Year Team	18 Nov	19 Nov QB Relay – 11:45 Science Modular GCSE – Yr10/11	20 Nov SLT DT
Tutor Assemblies Fashion Show - MLE	23 Nov Too Much Punch for Judy - DB	24 Nov PMNW Yr 8 – DB Literacy Link Meeting - SBa	25 Nov	26 Nov Yr 12 Presentation Evening - JM	27 Nov SLT DT DT Bingo Night
Tutor Group Assemblies	30 Nov H&S Meeting - MH	1 Dec HoD	2 Dec	3 Dec	4 Dec SLT DT
SLT Assemblies Dept Meetings	7 Dec Governors Sub-Committee - SF	8 Dec	9 Dec Wishing Tree Day - AA	10 Dec Carol Service Practice (am) - MDG	11 Dec Christmas Revue Practice (pm) – CS SLT DT
HOY Assemblies Sunday Rehearsal for Revue	14 Dec Christmas Revue	15 Dec Staff Social Meeting Christmas Revue	16 Dec Carol Service - MDG	17 Dec	18 Dec

Spring Term 2010 56 days	MONDAY 8.30 Full Staff Briefing Year 11 Assemblies House activities	TUESDAY HOD, HOY Year 10 Assemblies	WEDNESDAY 8.30 House staff / Dept Briefings Year 9 Assemblies SLT Meetings HOY DT	THURSDAY Yr 8 Assemblies Parents Evenings	FRIDAY 8.30 Full Staff Briefing Year 7 Assemblies SLT DT
	4 Jan	5 Jan	6 Jan Full Staff Meeting	7 Jan	8 Jan SLT DT
Tutor Assemblies Yr 11 GCSE Mocks	11 Jan Yr 11 Full Reports online	12 Jan HoD	13 Jan	14 Jan	15 Jan SLT DT
Tutor Group Assemblies Dept Meetings	18 Jan Governors - SF	19 Jan Literacy Link Meeting - SBa	20 Jan Inset Twilights – 3:30 – 4:30	21 Jan	22 Jan SLT DT
SLT Assemblies Yr 10 GCSE Mocks	25 Jan Yr 10 Full Reports online H&S Meeting - MH	26 Jan HoY	27 Jan Yr 11 Parents Evening	28 Jan Yr 11 Parents Evening	29 Jan SLT DT
HOY Assemblies	1 Feb	2 Feb Year Team	3 Feb EPA Drama Production - DBo 1:30 Siblings/Absents – Cardwell	4 Feb EPA Drama Production - DBo	5 Feb EPA Drama Production - DBo DT Family Challenge SLT DT
Tutor Assemblies	8 Feb Governors Sub-Committee - SF	9 Feb HoD	10 Feb Wishing Tree Day - AA Valentine's Meal	11 Feb	12 Feb SLT DT
HALF TERM	15 Feb	16 Feb	17 Feb	18 Feb	19 Feb
Tutor Group Assemblies Dept Meetings	22 Feb Yr 9 Full Reports online	23 Feb	24 Feb Yr 10 Parents Evening	25 Feb Yr 10 Parents Evening	26 Feb SLT DT
SLT Assemblies	1 Mar	2 Mar Maths Modular GCSE – Yr10 Literacy Link Meeting - SBa	3 Mar Science Modular GCSE – Yr10/11 Inset Twilights – 3:30 – 4:30	4 Mar	5 Mar SLT DT
HOY Assemblies	8 Mar Yr 7 & 8 Interim Reports online	9 Mar HoY	10 Mar	11 Mar Higher Education Fair - DB	12 Mar SLT DT
Tutor Assemblies	15 Mar Governors - SF	16 Mar Shakespeare Orals Yr 10 – VO Year Team	17 Mar PSE – Whole School Challenge Day – No.2 DB Yr 9 Parents Evening	18 Mar Shakespeare Orals Yr 10 – VO Yr 9 Parents Evening	19 Mar Yr 7 & 8 Interim Reports Posted SLT DT
Tutor Group Assemblies	22 Mar	23 Mar H.P.V injections Yr 8 – Mma HoD	24 Mar Inset Twilights – 3:30 – 4:30	25 Mar Additional Yr 6 Parents Evening - TBI	26 Mar SLT DT
SLT Assemblies Dept Meetings	29 Mar	30 Mar	31 Mar Staff Social Meeting	1 Apr	2 Apr

Summer Term 2010 62 days	MONDAY 8.30 Full Staff Briefing Year 11 Assemblies House activities	TUESDAY HOD, HOY Year 10 Assemblies	WEDNESDAY 8.30 House staff / Dept Briefings Year 9 Assemblies SLT Meetings HOY DT	THURSDAY Yr 8 Assemblies Parents Evenings	FRIDAY 8.30 Full Staff Briefing Year 7 Assemblies SLT DT
HOY Assemblies	19 Apr INSET Day	20 Apr Full Staff Meeting – 3:30	21 Apr	22 Apr English Moderation Day Yr 10 - VO	23 Apr SLT DT
Tutor Assemblies	26 Apr Yr 7 Full reports online Governors Sub-Committee - SF	27 Apr HoD	28 Apr	29 Apr	30 Apr SLT DT
Tutor Group Assemblies Dept Meetings	3 May	4 May	5 May	6 May	7 May SLT DT
SLT Assemblies GCSE's Begin Trident Begins	10 May	11 May Literacy Link Meeting	12 May Inset Twilights – 3:30 – 4:30	13 May	14 May SLT DT
HOY Assemblies	17 May Yr 8 Full Reports online Governors - SF	18 May HoY	19 May Yr 7 Parents Evening	20 May Yr 7 Parents Evening	21 May SLT DT
Tutor Assemblies	24 May	25 May Year Team	26 May	27 May ½ Moderation Day Yr 10 - VO	28 May SLT DT
HALF TERM	31 May	1 Jun	2 Jun	3 Jun	4 Jun
Tutor Group Assemblies	7 Jun	8 Jun	9 Jun	10 Jun	11 Jun SLT DT
SLT Assemblies	14 Jun Governors Sub-Committee - SF	15 Jun HoD	16 Jun Yr 8 Parents Evening	17 Jun Yr 8 Parents Evening	18 Jun ½ Yr 8 – St Malo Day Trip - HR SLT DT
HOY Assemblies Dept Meetings	21 Jun Yr 8 & 9 Interim Reports online	22 Jun Literacy Link Meeting	23 Jun Inset Twilights – 3:30 – 4:30	24 Jun	25 Jun ½ Yr 8 – St Malo Day Trip – HR Yr 11 School Prom SLT DT
Tutor Assemblies	28 Jun	29 Jun Ed Fest - TBi HoY	30 Jun Ed Fest - TBi	1 Jul	2 Jul Yr 8 & 9 Interim Reports Posted SLT DT
Tutor Group Assemblies	5 Jul Governors - SF	6 Jul Year Team	7 Jul	8 Jul Yr 6 Transition Day 1 - TBi Parents Evening – Yr 6	9 Jul Yr 6 Transition Day 2 - TBi SLT DT
SLT Assemblies	12 Jul	13 Jul HoD	14 Jul	15 Jul	16 Jul Staff Social Meeting SLT DT
Dept Meetings Activities Week	19 Jul	20 Jul	21 Jul	22 Jul	23 Jul

KEY	
BLUE	After school meetings/opportunities for meetings
RED	Events and activities that will or may cause disruption to the normal school timetable
PINK	Reports and evening sessions involving parents.
GREEN	Exam coursework deadlines
BROWN	House Activities
HOH	Heads of House
SLT	Senior Leadership Team
DT	Detention
HOD	Heads of Department
BOB	Battle of Britain Day – no students in school
EPA	Expressive and performing Arts
AFL	Assessment for Learning
SOS	Solution Oriented meetings for all staff doing the course
House/Department briefings	8.30 – 8.50 Wednesday mornings every 4 weeks
Key strategies meeting	Once every half term to update on school learning strategies – representative from every department
Monitoring/AFL meetings	Once every half term to monitor 15 identified students and work on assessment for learning - representative from each department.
Link Meeting	To update all departments on Specific needs of individuals students – representative from every department.
House team meeting	Heads of house meet with all form staff and attached house staff.
Policy review opportunities	Slot on the calendar for a policy or procedure to be reviewed by a group or working party.
Prof Dev/Obs fortnight	All members of staff in department have the opportunity to do some personal professional development through observations, shadowing or being observed. Opportunity for SLT link and HOD to carry out observations or whole department professional development.
Uniservity Working Party	Selected members of staff working on learning platform.